

## **SUMMARY:**

Highly motivated accomplished executive with a diverse expertise in store fixturing, manufacturing, architectural millwork, and construction. Strong aptitude for process and productivity enhancement, as well as spatial planning. Excellent trouble-shooting and decision-making skills; effectively defuses and manages crises. Manages projects and multiple responsibilities effectively, delivering high-quality results with proven on-time performance. Extensive knowledge and hands-on experience with wood and metal materials, as well as manufacturing. Detail oriented team builder who can evaluate and re-engineer existing departments, as well as create new ones when required. Utilize my recognized management and technical talents to advance and surpass the goals of the organization.

**SERVICES: Architectural consultant + Manufacturing consultant + High-end woodwork specialist**

### **Architectural consultant**

#### Site:

- Perform field inspections/measurements/monitoring
- Review inspection certificates/payment applications and compare to site progress for accuracy
- Photo document progress and critical issues
- Identify anticipated delays to keep projects on schedule

#### Construction Documents:

- Verify construction compliance to drawings/specifications
- Shop drawing review/coordination
- Review project documents/drawings and write document reviews to aid the investors in making informed decisions

#### Activities:

- Project Manage construction projects
- Review/monitor/track change orders from the subcontractors
- Provide quality control monitoring
- Owner's Construction Representative Services
- Provide funding recommendations for contractor invoices to owner/real estate lenders/banks/investors
- Assist owners with subcontractors and construction process
- Aid subcontractors in critical layouts of specialty items
- Inspect a project site and write a Property Condition Assessment (PCA)

### **Manufacturing consultant**

#### Observe/Research/Recommend:

- Process improvements/efficiencies
- Plant floor/space reorganizations and management
- Inventory control/reduction/reorganization/utilization/management
- Workflow and Operational efficiencies
- Job costing and allocation
- Project/process expediting
- Reduced wasteful purchasing through implementation of an inventory program
- Researched and procured timesaving equipment to reduce labor and increase capacities/capabilities
- Implement cross training programs for employee development
- Streamline job costing procedures to reduce overhead
- Value engineer designs to bring projects in under budget
- Provide technical/design information to sales, contractors, and architects to assure ideal product installation
- Project management in all phases

#### Facility Management/Expansion:

- Construction compliance verification to drawings/specifications
- Initial construction document review
- Owner's Construction Representative Services

- Provide funding recommendations of contractor invoices to owner, real estate lenders, banks, and investors
- Photos for documentation of progress and critical issues
- Perform field inspections/measurements/monitoring
- Subcontractor aid in critical specialty layouts

On/Off-Site Quality Control Monitoring:

- Manage employees/vendors
- Review/monitor/track change orders from the vendors
- Reduce expenditures by sourcing more efficient vendors/negotiating pay programs/buying to estimates
- Visit vendor site, inspect for quality/quantity, review payment applications and compare to progress for accuracy

**High-end woodwork specialist**

Activities:

- Perform all aspects of the business from marketing to installation for a selective clientele
- Managed existing client accounts and consultants to maximize shop loading
- Provided technical and design information to sales, contractors, distributors, and architects to assure ideal product installation
- Project manager for all clients' work

Design:

- Specializing in design of custom high-end Architectural Woodwork for the home and office
- Value engineered designs to bring projects in under budget

Fabricate:

- Cabinet projects include home theater and office, upscale kitchen, home automation millwork, and upscale bathroom vanities/tub surrounds
- Free standing projects include furniture, curio/display cases, entertainment centers, reception desks, work stations, and unique interior doors
- Built-in projects include wall units, book cases, closet/storage systems, bars (with all amenities), fireplace mantel/walls, and unique wainscot/molding/columns
- Implemented QC department to ensure the highest quality

**Professional Organizations**

- Member of Central Chapter of New Jersey Society of Architects (NJSA)
- Associate member of American Institute of Architects (AIA-A)
- Member of Founders Advisory Council at Somerset Valley Bank (SVBF)
- New Jersey Licensed Home Improvement Contractor
- New Jersey Licensed Realtor
- Member of the National Association of Realtors (NAR)
- Project Manager Networking Group (PPMNG)
- Retail Interiors
- Executive Suite
- Woodworking and Design Group
- Woodworking Group
- Real Estate Finance & Investment Society
- McGraw-Hill Construction Group
- Former Member of Architectural Woodwork Institute (AWI)
- Former Member of National Association of Store Fixture Manufacturers (NASFM)

**BS in Architectural Technology and J.I.T. Training** (Inventory Management)

Interviewed for an article in US Industry Today, discussing growth plans and capabilities (article available upon request)